

ARKANSAS INSECT FESTIVAL

VOLUNTEER QUICK GUIDE • Keep this page handy during the event

PARKING & CHECK-IN

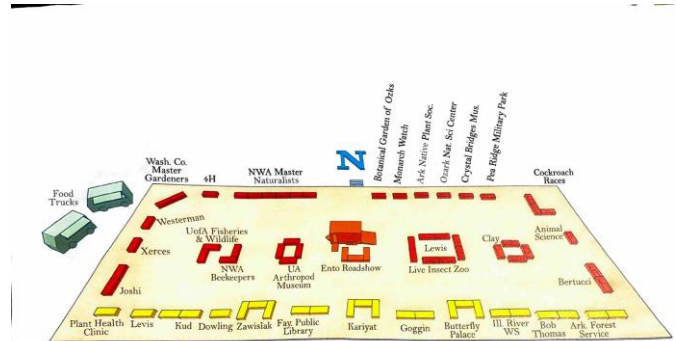


VOLUNTEER TASKS

- Check bathrooms: Make sure they are clean, stocked, and accessible. Report problems promptly.
- Check trash: Watch for overflowing bins and litter and tend to the matter; alert event staff when service is needed.
- Help with visitor flow: Keep walkways clear and help people find the correct area, booth, or entrance.
- Answer attendee questions: If you do not know the answer, direct the guest to volunteer check-in/event staff rather than guessing.
- Check-in: Help volunteers/exhibitors get oriented and direct questions to the appropriate coordinator.
- Costume check-out: Assist with costume distribution/return and keep the check-out area organized.

IMPORTANT: Keep the barn entrance clear at all times. The parking map marks this area “DO NOT BLOCK BARN ENTRANCE.” When in doubt, ask event staff.

PAULINE WHITAKER BOOTH MAP



QUICK FAQ

- Volunteer/exhibitor check-in: At the Pauline Whitaker building, as marked on the parking map (marked in blue on the map on the left).
- Volunteer parking: Use the marked Exhibitor & Volunteer Parking area. (red on the map)
- Visitor parking: Use the marked Visitor Parking areas; Visitor Overflow Parking is also available. (yellow on the map)
- Food trucks: Near the Pauline Whitaker check-in area. (green on the map)
- Snacks: Confirm the snack location and timing at volunteer check-in.
- Bathrooms: Follow event signage or ask at volunteer check-in for the current location.
- Need help? Contact the volunteer/event coordinator at check-in.